



THE ASSAM

ROYAL GLOBAL UNIVERSITY

Revised Policy

**Revised remuneration policy for AY 19-20 for visiting faculty/ invited guests/ speaker/external examiners.**

Deptt./ Section	Activities	Rates of Remuneration
Examination Department	Practical/Viva Examination (Lab Experiments/Lab Viva) for all UG courses	a) Honorarium= @ Rs.25/- per student b) Minimum= Rs.800/- (in case the number of students is less than 30)
	Project Viva Examination (Summer Internship Projects/ Research Projects for all UG Courses)	a) Honorarium = @ Rs.50/- per student or @ Rs.200/- per group b) Minimum= Rs.800/- (in case the number of students is less than 30)
	Practical/Viva Examination (Lab Experiments/ Lab Viva) for all PG courses	a) Honorarium = @ Rs.30/- per student b) Minimum= Rs.800/- (in case the number of students is less than 30)
	Project Viva Examination (Summer Internship Projects/ Research Projects for all PG Courses)	a) Honorarium = @ Rs.75/- per student b) Minimum= Rs. 800/- (in case the number of students is less than 30)
	Royal School of Architecture (for Architecture Courses)	For Term Work : A. Core papers/subjects: <u>Level 1 (1<sup>st</sup> -3<sup>rd</sup> year):</u> a) Honorarium = @ Rs.75/- per student b) Minimum= Rs.1000/- (in case the number of students is less than 30)  <u>Level 2 (4<sup>th</sup> -5<sup>th</sup> year)/ Architecture Design (Evaluation &amp; Viva):</u> a) Honorarium = @ Rs.100/- per student b) Minimum= Rs.1000/- (in case the number of students is less than 30)  B. Allied papers/subjects (for all levels): a) Honorarium = @ Rs.50/- per student b) Minimum= Rs.800/- (in case the number of students is less than 30) C. Thesis: a) Honorarium = @ Rs.200/- per student b) Minimum= Rs.1500/- (in case the number of students is less than 30)

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	Royal School of Architecture (for Interior Design Course)	For Term Work:  A. Core papers/subjects: a) Honorarium = @ Rs.55/- per student b) Minimum= Rs.800/- (in case the number of students is less than 30)  B. Allied papers/design (for all levels): a) Honorarium = @ Rs.40/- per student b) Minimum= Rs.800/- (in case the number of students is less than 30)  C. Design (Evaluation & Viva): <u>Design Project:</u> a) Honorarium = @ Rs.75/- per student b) Minimum= Rs.800/- (in case the number of students is less than 30)  D. Thesis: a) Honorarium = @ Rs.150/- per student b) Minimum= Rs.1200/- (in case the number of students is less than 30)
Ph.D. /Research Department	External examiners for evaluation of thesis of PhD and Post-Doctoral Programmes	Rs 1500/- per thesis
	Remuneration to External examiners for Viva Voce/Seminar etc for students of Research Degree Programmes	a) Rs 600/- per student /minimum of Rs 1000/- b) In case 2 or more External examiners are called and both jointly evaluate candidates then the remuneration will be equally divided.
HR	Sr. Professor/ Professor / Visiting (Adjunct) faculty from Corporate/Profession with more than 20 years of experience in their own field.	a) Rs. 1,000/- per theory class of 55/60 mins b) in case of practical/studio, it shall be half
	Associate Professor / Assistant Professor / Visiting (Adjunct) faculty from Corporate/Profession (with less than 20 years of experience) in their own field.	a) Rs. 800/- per theory class of 55/60 mins b) in case of practical/studio, it shall be half

Other allowances:

1. Conveyance allowances for experts from Guwahati – minimum Rs.300/- or as per actuals, if they are from Guwahati.
2. Conveyance allowances for experts outside Guwahati, within 100 kms. radius (a max. 200 kms both ways) – charges @ Rs. 7.50/- per km (as per actuals). Change in rate shall be notified from time to time, as and when decided by Competent authorities.

*M. M. Saha*  
28/4/23

*[Signature]*





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3. Conveyance allowances for other experts – upto 2<sup>nd</sup> AC fare or actuals, whichever is lower.
4. Any expert from Guwahati, availing RGU vehicle, will not be entitled to conveyance allowance. Experts coming from outside Guwahati (via train, bus etc.) may be provided local conveyance to and fro from railway station, ISBT etc., subject to availability. If, university transport is not available, local cab/taxi amount will be reimbursed as per actuals.
5. On-campus accommodation may be provided to guests from outside Guwahati, if required, subject to availability and approval of senior officers of the University.
6. Faculty members, invited as visiting faculty from Royal Global School, a senior secondary school run by same promoting body i.e. Gyan Sagar Foundation shall be paid 50% of the honorarium given to other visiting faculty during the school timings and 70% of the honorarium given to other visiting faculty, beyond the school timings.
7. RGU faculty members taking classes in Ph.D. course/Morning B.Com. course, beyond university hours shall be paid 70% of the honorarium given to other visiting faculty.
8. Any other special permission is subject to case to case approval from competent authority.

All programmes/ Departments	Guest Speakers (one speaker should not be invited for more than two times in a semester)	a) for session of 60 to 90 minutes – Rs. 1500/- per session b) for session of 2 ½ hours or more (but less than 4 hours) – Rs. 3000/- per session c) for session of 4 hours of more – Rs. 5000/- per session
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Other allowances:

1. Conveyance allowances for experts from Guwahati – Rs. 500/- per day
2. Conveyance allowances for experts outside Guwahati, within 100 kms. radius (a max. 200 kms both ways) – charges @ Rs. 7.50/- per km (as per actuals). Change in rate shall be notified from time to time, as and when decided by Competent authorities.
3. Conveyance allowances for other experts – upto 2<sup>nd</sup> AC fare or actuals, whichever is lower.
4. Any speaker from Guwahati, availing RGU vehicle, will not be entitled to conveyance allowance. Experts coming from outside Guwahati (via train, bus etc.) may be provided local conveyance to and fro from railway station, ISBT etc., subject to availability. If, university transport is not available, local cab/taxi amount will be reimbursed as per actuals.
5. On-campus accommodation may be provided to guests from outside Guwahati, if required, subject to availability and approval of senior officers of the University.
6. Any other special permission is subject to case to case approval from competent authority.

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